

Fowey Parish Neighbourhood Plan
Minutes of meeting held on
January 20th 2015 at 7pm

Present: Ruth Finlay, Carol Eardley, Katherine Alexander, Gaynor Edwards, Giles Askar, Chris Wharton

Members of the public present: Heather Hunt, Kathleen Jones

1: Apologies for absence: Richard Rashleigh

2: Declaration of interests: Chris Wharton and Katherine Alexander declared an interest through involvement with Fowey Renewable Energy Enterprise

3. Minutes of meeting approved by Gaynor Edwards and seconded by Ruth Finlay

4. Matters arising from the minutes of the meeting held on Tuesday 16th December:

- a) reported that the training event had been held on 15th January 2015 and was attended by members of the steering group. Also present were Richard Rashleigh and Heather Hunt

5. Discussed the steering group structure proposed by Ruth Finlay. All were in agreement but recognised the need to recruit more volunteers to support the development of the plan. The following suggestions were made:

- a) To contact Hilda Marshall Johnson and Alison Whitamore for support with the policy section **Action point CW**
- b) To contact Lyn Gould for support with the business section **Action point KA/CW**

6. Arrangements and materials for the launch event to be held on Saturday 7th February

4 maps to be printed 2 x A2 and 2 x A1 in colour **Action point GE**

Parish Plan from 2012 to be printed A3 **Action point GE**

Exhibition stands to be arranged on loan from Fowey Community College **Action point CW**

Source use of projector for the day **Action point GE**

Old photographs of Fowey to be sourced **Action point GE/CW/KA**

Cakes, teas and coffees **Action point KA/CW**

Press release for Cornish Guardian 04/02/2015 **Action point CW**

Print posters advertising launch event **Action point GE**

Distribution of posters **Action point KA/HH/GA/KA**

Contact Radio Cornwall and Pirate FM for promotion of event **Action point KA**

Pop up display and banner agreed to be ready for event **Action point GE**

Attend AGM of Fowey WI on Friday 6th February to promote the launch event
Action point KA

Agreed to meet on Thursday 5th February 2015 in the town hall at 7.30pm to assemble the displays

Also discussed holding a mini launch event at Polkerris - date and venue to be confirmed

Action point KA

Date of next meeting Thursday 19th February 2015 at 7pm